



AES  
 Airgas Gaspro  
 BEI Hawaii  
 Chevron  
 Covanta Energy  
 DSR Logistics  
 Grace Pacific  
 Hawaii Medical Center-West  
 Hawaiian Cement  
 Hawaiian Electric Company  
 Holomua Elementary School  
 James Campbell Company  
 Kalaeloa Partners, LP  
 Marriott's Ko Olina Beach Club  
 Occupational Training, Inc.  
 Oahu Gas Service  
 Tesoro Hawaii  
 The Gas Company

# CLEAN

A QUARTERLY NEWSLETTER

OF THE CAMPBELL LOCAL EMERGENCY ACTION NETWORK

## SUMMER 2009

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Call 811 Before You Dig

### Emergency Numbers

**CIP ENVIRONMENTAL HOTLINE**  
 (REGISTER AN ENVIRONMENTAL COMPLAINT)  
 674-3388

**DEPT. OF EMERGENCY MANAGEMENT**  
 723-8960

**STATE DEPARTMENT OF HEALTH**  
 (REPORT A CHEMICAL OR OIL SPILL)  
 586-4249

**NATIONAL WEATHER SERVICE**  
 973-5286 (Weather Forecast)  
 973-4383 (Surf Forecast)

**NATIONAL RESPONSE CENTER & TERRORIST HOTLINE**  
 1-800-424-8802

### CLEAN Contacts

**BOARD:** Annie.K.Lam@tsocorp.com  
**NEWSLETTER:** marshall@chevron.com  
**GENERAL:** info@cleanhawaii.org

## Are You Ready?

### CLEAN Emergency Response Seminar

May 29, 2009 • 9:00 am – 3:00 pm  
 Filipino Community Center  
 94-428 Mokuola Street  
 Waipahu, Hawaii 96797

In this economy, emergency preparedness must remain a top priority, so that your organization can be ready to mitigate the impact of business interruptions resulting from industrial incidents or natural disasters.

As a free service to the community, the Campbell Local Emergency Action Network invites you to an all-day emergency response seminar.

Whether you're new to emergency response planning or a veteran, this seminar will provide you valuable tips and new insights from the most trusted government officials and experts in the field.

#### Seminar topics include:

- Hazardous Chemical Overview
- Managing Hazardous Material
- Responding to Chemical Emergencies
- Preparing for Natural Emergencies
- Recovering from Natural Emergencies
- Hurricane Outlook for 2009

Space is limited. Contact **Dan Fullenwider** at 594-5569 or email [dfullenw@hawaiigas.com](mailto:dfullenw@hawaiigas.com).



*Whether you're new to emergency response planning or a veteran, this seminar will provide you valuable tips and new insights.*

# Safety Culture

## Creating a Safe Work Environment Starts with Aloha

By Lawton Maui

Aside from the obvious high cost of living, I believe that there are some intangible reasons Hawaii is the best place to live and work. One such reason is the idea of "Malama," which manifests itself in the work environment as the responsibility we should all feel toward our fellow workers.

Plainly put, it is the understanding that we come to work in order to give our family a better life than what we had growing up. This value is important to those who work next to us, and inspires each of us to be careful and safer in accomplishing even the smallest tasks, so that collectively we can create a safe work environment.

By looking at our safety policies from this perspective, our fellow employees have a personal stake in taking the extra minute to assure that the job is done right. I had the pleasure of visiting one of our CLEAN members at one of our refineries recently and noticed that along with his credentials there was a picture of his two children attached to his work badge. It served as a reminder not just to himself but also to everyone else that they were the reason he needed to return home safely from his day at work. I thought to myself that if I worked alongside of him everyday that would definitely inspire me to make sure that I worked safer. This forward acting Aloha is the basic premise of a Safety Culture no matter if we work in a refinery or a hotel.

ma•la•ma  
verb

*To take care of, care for, preserve, to keep or observe, as a taboo, to conduct, as a service; to serve, honor, as God; care, preservation, support; fidelity, loyalty, custodian, caretaker*

We don't have to be Hawaiian to Malama each other; we only have to care.

It starts with caring for yourself and your family who are the real reasons we come to work. One person caring enough that he or she takes it upon himself or herself to feel the responsibility to the next person. Once this overlapping care takes shape, it

increases morale, productivity, and most of all Aloha! So please take this reminder to heart the next time you are working with anything that could potentially be harmful to yourself and your fellow co-workers. Pay it forward and take care of each other... Mahalo Lawton

## Civil Defense Siren Tests for Campbell Industrial Park

In 2002, the Civil Defense sirens in the Campbell Industrial Park (CIP) complex were reprogrammed with a special tone, specifically for incidents involving hazardous materials. These sirens were used during an exercise called Operation Kalaeloa, which involved a scenario that simulated a mass release of anhydrous ammonia. That exercise was conducted in May 2002; however, this HAZMAT siren has not been exercised or tested since then.

It has been proposed to test this HAZMAT siren on the first working day of the month immediately following the regular monthly siren test. Since the HAZMAT siren has not been used for so long, many may not be familiar with the sound of this siren or what it means, so it will be necessary to re-educate the CIP community. With this in mind, Civil Defense plans to start the HAZMAT siren tests this fall. Watch for more details on the proposed test.



# Response Checklist For A Pandemic Flu Outbreak

The following is a checklist for businesses in responding to a pandemic flu outbreak. For more emergency preparedness checklists, visit [www.cleanhawaii.org](http://www.cleanhawaii.org).

- Identify essential employees and other critical inputs (e.g. raw materials, suppliers, sub-contractor services/products, and logistics) required to maintain business operations by location and function during a pandemic.
- Train and prepare ancillary workforce (e.g. contractors, employees in other job titles/descriptions, retirees).
- Develop and plan for scenarios likely to result in an increase or decrease in demand for your products and/or services during a pandemic (e.g. effect of restriction on mass gatherings, need for hygiene supplies).
- Determine potential impact of a pandemic on company business financials using multiple possible scenarios that affect different product lines and/or production sites.
- Determine potential impact of a pandemic on business-related domestic and international travel (e.g. quarantines, border closures).
- Find up-to-date, reliable pandemic information from community public health, emergency management, and other sources and make sustainable links.
- Establish an emergency communications plan and revise periodically. This plan includes identification of key contacts (with back-ups), chain of communications (including suppliers and customers), and processes for tracking and communicating business and employee status.
- Implement an exercise/drill to test your plan, and revise periodically.
- Forecast and allow for employee absences during a pandemic due to factors such as personal illness, family member illness, community containment measures and quarantines, school and/or business closures, and public transportation closures.
- Implement guidelines to modify the frequency and type of face-to-face contact (e.g. hand-shaking, seating in meetings, office layout, shared workstations) among employees and between employees and customers (refer to Centers for Disease Control and Prevention (CDC) recommendations).
- Encourage and track annual influenza vaccination for employees.
- Evaluate employee access to and availability of healthcare services during a pandemic, and improve services as needed.
- Establish policies for employee compensation and sick-leave absences unique to a Pandemic (e.g. non-punitive, liberal leave), including policies on when a previously ill person is no longer infectious and can return to work after illness.
- Consider policies for flexible worksite (e.g. telecommuting) and flexible work hours (e.g. staggered shifts).
- Establish policies for preventing influenza spread at the worksite (e.g. promoting respiratory hygiene/cough etiquette, and prompt exclusion of people with influenza symptoms).
- Establish policies for employees who have been exposed to pandemic influenza, are suspected to be ill, or become ill at the worksite (e.g. infection control response, immediate mandatory sick leave).
- Establish policies for restricting travel to affected geographic areas (consider both domestic and international sites), evacuating employees working in or near an affected area when an outbreak begins, and guidance for employees returning from affected areas (refer to CDC travel recommendations).
- Set up authorities, triggers, and procedures for activating and terminating the company's response plan, altering business operations (e.g. shutting down operations in affected areas), and transferring business knowledge to key employees.



# Call 811 Before You Dig

The Federal Communications Commission has designated 811 as the official "Call Before You Dig" phone number to prevent damage to underground pipelines and to help save lives. Each state has its own one-call center, so when you call 811 from anywhere in the country, your call will be routed to Hawaii's one-call center.

One convenient phone call to 811 will start the process to have your underground pipelines and utility lines marked for free. Once the underground lines have been marked for your project, you will know the approximate location of your pipelines and utility lines, and can dig safely. More information on 811 can be found at [www.call811.com](http://www.call811.com).



The Gas Company  
Tesoro Hawaii  
Oahu Gas Service  
Occupational Training, Inc.  
Kalaeloa Partners, LP  
Marriott's Ko Olina Beach Club  
James Campbell Company  
Holomua Elementary School  
Hawaiian Electric Company  
Hawaiian Cement  
Hawaii Medical Center-West  
Grace Pacific  
DSR Logistics  
Covanta Energy  
Chevron  
Airgas Gaspro  
AES

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GOING GREEN! CLEAN would eventually like to produce its newsletter electronically to save on printing and postage costs. If you would like to continue receiving this newsletter, send your name and email address to [info@cleanhawaii.org](mailto:info@cleanhawaii.org). Mahalo!